

Our Ref: 039/19

11<sup>th</sup> June 2019

Dear Parent/Carer

**Y11 BTEC Engineering coursework completion day. Monday 17th June 9.15 am - 3.15pm**

The boys are nearing the end of the exam season and hopefully they have been coping well. With one final push they will hopefully reap the benefits of their hard work and will be looking forward to good results in the summer.

With that in mind we need to draw your attention to the BTEC Engineering course. The lessons for this course have been continuing during the exam season because the boys still need to complete the final unit. The final unit is worth 25% of their overall examination grade and it is vital that the boys complete it. Whilst we appreciate that the boys may have needed to attend exams or have been revising, attendance at the timetabled lessons has been disappointingly sporadic and time is running out. The timetabled lessons will continue to run as normal and in addition to those lessons we will be running a session for the whole school day on Monday 17<sup>th</sup> June. Some boys have attended the timetabled lessons and so have nearly completed the final unit others have a lot to do. The work must be fully completed by the end of period 5 on Monday 17<sup>th</sup> June or before.

Please ensure that your son attends the lessons and extra session if required and that he fully completes the work for the final unit.

Thank you in anticipation of your support.

Yours sincerely

Mr G Richards  
Head of Design & Technology