

Ref:010/19

18th January 2019

Dear Parents/Carers,

The Physical Education Department is organising a visit to the PE 'A' Level Key Note Conference in Manchester for the Year 12 & 13 A Level classes. The conference is a fantastic opportunity for students to listen and engage with PE examiners specific to their OCR PE course. Students who attend this conference will gain benefits in advice and guidance from subject experts in order to be able to succeed in their exam as well as gaining an enhanced knowledge and understanding of key topics from the OCR specification. The conference has been designed to focus on challenging areas of the exams, how to boost your grades as well as how to meet the demands of the questions for examination success in 2019.

In order for the trip to go ahead, there is a cost of £30 per student. This will also cover the cost of mini-bus travel to and from the venue as well as the comprehensive workbook that each student will receive on the day. This will allow them to take relevant notes that will form an excellent part of their revision after the event.

The conference is taking place in Manchester on Friday 8th March 2019. We will need to depart from school at 8.30am and will return to school at approximately 5.00pm. Please make the necessary transport arrangements to and from school for your son/daughter.

Please complete the reply slip below ASAP so your son/daughter can hand it back to myself or Mr Lawton with £30 payment (cash or cheque payable to St Margaret's School Fund) to secure their place on the conference. If there are any problems with the payment then please do not hesitate to get in touch with myself or Mr Lawton.

Finally, if your son or daughter has any known medical conditions that we need to know about then please provide the relevant details below.

Yours sincerely

Mr C Parkes
Head of Physical Education

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REPLY SLIP TO: Mr. C. Parkes/ Mr. R. Lawton – PE 'A' Level Conference 8th March 2019

Student: _____ Form: _____

I give permission for my son/daughter to attend the Physical Education A Level Key Note Conference in Manchester on Friday 8th March 2019. I acknowledge that I will need to make the necessary transport arrangements to/from school for my child.

I enclose payment of £30.00 cash/cheques (made payable to St Margaret's School Fund).

Medical Condition: If yes then please provide details

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Signed: _____ (parent/carer) Date: _____