

Ref: 081/19

September 2019

Dear Parent/Carer

**Fine Art Trip/ Photography 4-day tour to Madrid, Spain – Friday 15th November until Monday 19<sup>th</sup> November 2019**

We are pleased to inform you that the Art Department is hoping to take a cohort of students to Madrid Spain for an artistic enrichment programme.

The total cost of the trip will be £385 which includes the flight and all airport transfers as well as accommodation in central Madrid.

All cost of entry is included in the trip. However, students will need to bring some spending money to buy their own lunches during the trip. Whilst staying we intend to visit the Reina Sofia, El Prado, Caixa Forum, Retiro Park, Madrid Football Stadium, evening meal with Flamenco Show, 3 Course evening meal at Museo Del Jamon.

In order to secure your son/daughter's place, please complete the permission slip below and return it to Mr Bradfield- Smith **no later than Wednesday 18<sup>th</sup> September 2019**. Once we receive your reply slip the payment schedule will then be added to your son's ParentMail +Pay account. Please note that we require a non-refundable deposit of £100.00. The remaining balance of £285.00 should be paid by the end of October. **All payments must be made via ParentMail (+Pay).**

If you require assistance with your Parentmail +Pay account, please contact Miss Smith in the main school office.

Yours sincerely

Mr M Bradfield-Smith  
Art Teacher – Coordinator of Creativity

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**REPLY SLIP TO: Mr M Bradfield-Smith** – Fine Art Trip/ Photography 4-day tour to Madrid, Spain – Friday 15<sup>th</sup> November to Monday 18<sup>th</sup> November 2019.

Student: \_\_\_\_\_

Form: \_\_\_\_\_

I would like my son/daughter to attend the above trip and will make payment of £100 non-refundable deposit via Parentmail +Pay

I will also ensure that an up to date European Health Card will be handed in prior to the start of the journey to Mr Bradfield-Smith.

Passport number	
Date of expiry	
Country of issue	
Nationality	
Date of birth	

Signed: \_\_\_\_\_(parent/carer)

Date: \_\_\_\_\_