

Ref: 096/17

October 2017

Dear Parent/ Guardian,

Members of staff from the History Department are planning to take an excursion to Italy for A- level and GCSE Students. The visit will take place between **Wednesday 31st January-Saturday 3rd February 2018**. We will fly to Florence and then drive to Rome. This will involve a tour of the Medici Palace, the galleria academia, the Colosseum and the Vatican. Please see the provisional itinerary attached. Your son **must have a valid passport** in order to take part in this excursion.

The visit will cost £480, which covers all excursions, transport, breakfasts and evening meals. Your son will require only a minimum amount of spending money for food at lunchtime, although there will be time for some souvenir shopping. In line with a recent change to our Charging Policy, pupils for whom we receive Pupil Premium funding (e.g. those entitled, or previously entitled, to Free School Meals) will have the first £100 paid for by St Margaret’s. Therefore, the cost to Pupil Premium qualifying students will be £380; however, the deposit still needs to be paid.

A non- refundable deposit of £60 will be required in order to secure your son’s place on the trip. Please complete the reply-slip below and return it to Miss Evans in Room 40 in the envelope provided, with a deposit of £60 cash or cheque (*cheques should be made payable to St Margaret’s Academy School Fund*). This payment can also be made via Parentmail (+Pay) we have in school. Please circle this option on the reply slip below for this to be added to your son’s +Pay account.

Please find below a scheduled payment plan, which will also be set up via Parentmail (+Pay) should you wish your son to attend this trip. Payments can also be made outside the dates below via Parentmail (+pay) should you wish to clear the balance sooner.

Deposit	£60
November (payable by 17 th)	£140
December (payable by 15 th)	£140
January (payable by 8 th)	£140

We intend to take 50 pupils, and places will be allocated on a first come, first served basis. Students may take **only hand luggage** on this excursion. There will be an opportunity to take part in a bag pack in order to raise funds and reduce the cost for individual students. Please let me know if your son would like to take part in the bag pack.

Please also note that the GCSE and A Level examinations take priority and that all work must be up to date before students are allowed to take part in the excursion. We hope that you will support this activity and take this opportunity to further your son’s Historical understanding!

Should you have any further questions, please contact me at school on 427 1825, or via email mevans@stmargaretsacademy.com

Yours sincerely,

Miss M Evans
Excursion Leader

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REPLY SLIP TO: Miss Evans - Italy Trip, Wednesday 31st January-Saturday 3rd February 2018

Student: _____ Form: _____

I give permission for my son to attend the above trip and understand the £60.00 deposit is non-refundable. I will make payment through Parentmail or enclose cash/chq for £60 (please circle as appropriate). I would like to make further payments via Parentmail (+Pay) YES / NO (please circle as appropriate).

Signed _____ (parent/ carer) Date: _____