



# St. Margaret's

Church of England Academy

*"Achievement by faith and work"*

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Executive Headteacher: Mrs J Sing

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JS/jh.02

9 February 2024

Dear Parent/Carer,

## Arbor Pay

From Monday 19<sup>th</sup> February 2024, St. Margaret's will be moving to Arbor Pay as our cashless catering platform. Payments on Parent Pay for school meals, trips and visits and other such events will no longer be accepted (other than the up-and-coming Ski trip). Any balances will automatically be transferred over to Arbor. Please note that the revaluation machines located on the school site for students to add cash to their accounts will no longer be available. If students need to add cash to their account, they will be able to do this from 8:15am to 8.40am in the main school canteen for the first week of term (19<sup>th</sup>-23<sup>rd</sup> February). After this date students will not be able to add cash to their accounts.

Prior to the return to school after half term, please ensure you have logged in to Arbor, either online via the Parent Portal or by using the Parent app ([Android](#) or [Apple](#)).

### To access the Arbor Parent Portal:

Go to <https://st-margarets-church-of-england-academy.uk.arbor.sc/> and click 'Forgot your Password?'

To finish setting up your account use the email address held by the school.

Students can also access Arbor using the online portal (students are unable to log in via the app). Here they can access their timetable, see attendance information, rewards and view homework tasks set by their teachers, although they cannot make payments.

### For students to access Arbor:

Go to <https://st-margarets-church-of-england-academy.uk.arbor.sc/> and click 'Forgot your Password?' To finish setting up their account they should use their school email address.

For more information about [payment accounts and topping up the meal account on the Parent Portal or Arbor App](#) click the link and read the Arbor Help Centre articles.

If you have any questions regarding Arbor Pay or need support in logging in to the Arbor Portal. Please contact [admin@stmargaretsacademy.com](mailto:admin@stmargaretsacademy.com). We will also be providing an Arbor Help Surgery in school on Tuesday 20<sup>th</sup> February at 4pm-5pm for any parents/carers who would like further support. Please reply to the email address above if you would like to attend this.

Proud to be a member of



**ALL SAINTS**  
Multi Academy Trust

All Saints Multi Academy Trust is the operating name for The Liverpool Joint Catholic and Church of England Academies Trust

Aigburth Road

Liverpool

L17 6AB

T: 0151 427 1825

E: [admin@stmargaretsacademy.com](mailto:admin@stmargaretsacademy.com)

[www.stmargaretsacademy.com](http://www.stmargaretsacademy.com)

## Standards

At St Margaret's, we promote the highest possible standards in every area. For the past few weeks, we have allowed coats to be worn indoors due to the impact of recent cold weather. In the next half term, however, coats are no longer permitted inside the building. Please also use this break to ensure that your child has their full uniform available. All students should wear a school blazer, white shirt, year group tie, black trousers, and black leather shoes in accordance with our uniform policy which can be found on our website. If any families are in receipt of free school meals and require support with uniform purchasing, please do not hesitate to contact your child's Head of Year.

In order for students to engage fully with their learning, it is essential that they are fully equipped. At St Margaret's, we regard the following as essential equipment for learning:

- Black or blue pen
- Green pen
- Pencil
- Ruler
- Pencil sharpener
- Rubber
- Scientific calculator
- Highlighter
- Glue stick
- A reading book

Again, if you are in receipt of free school meals, we can help to provide your child with this equipment. Please ask their Head of Year of support.

We must stress that being fully equipped is of particular importance to Y11 and Y13 students as they approach exams. Arriving to exams without the necessary equipment could be damaging to your child's chances of achieving their best possible grade. Please encourage your child to talk to their subject teacher regarding the specialist equipment required for each subject's exams.

## Attendance

As we head into the second half of the academic year, regular school attendance should continue to be a priority for all families. It is proven by research that regular school attendance is linked to the highest academic outcomes. We are excited to announce that Y7, Y8, Y9 and Y10 students who achieve 100% attendance in the next half term will be invited to an activities afternoon after Easter. Students will have the opportunity to take time out of lessons to participate in sport, games, and other fun activities. Students with 100% attendance will also be entered into a prize draw for a £25.00 amazon voucher.

It is essential for Y11 students to focus on preparation for exams at this time of year. For this reason, we won't be offering the activities afternoon to this year group. However, students with 100% attendance will be entered into a prize draw for a £50.00 amazon voucher.

As always, if you require any support regarding your child's attendance, or any other matter, please do not hesitate to contact school.

May we take this opportunity to wish you a pleasant half term and look forward to welcoming all students back on Monday 19<sup>th</sup> February.

Yours sincerely,



**Mrs J Sing**

Executive Headteacher