



St. Margaret's

Church of England Academy

"Achievement by faith and work"

Executive Headteacher: Mrs J Sing

Friday 12th January 2024

Dear Parents and Carers,

I am delighted to introduce myself as Executive Headteacher in All Saints Multi Academy Trust and interim Headteacher at St. Margaret's. I am very much looking forward to getting to know all our students, parents, carers, and staff. As I reach the end of the first week, I would like to thank the students and staff for such a warm welcome.

I have been fortunate enough to work at senior leadership level in schools for over ten years, and with that, play a key role in school improvement across a variety of school settings. I am passionate about education and believe that each young person deserves a high-quality educational experience which will enable them to flourish and thrive throughout and beyond their school years.

From my experience of being a headteacher, I know that a successful and happy school depends on all of us working together. As parents and carers, you make an important contribution to your children's achievements, and I'm excited to build on the relationship between you and the school.

I will be holding a number of events over the next term, including coffee mornings, drop-in sessions and evening events. We will communicate the details over the coming weeks, and I will look forward to meeting many of you there. These meetings will take place at a number of different times in the hope that as many families as possible will have the opportunity to attend.

Important Information: Arbor

As you are aware, St. Margaret's became a member of All Saints Multi Academy Trust on 1st October 2023.

As a result, we will be migrating our management information system (MIS) from SIMS to Arbor. Adopting Arbor will allow us to communicate with you more efficiently and bring all core school data and workflows into one system. Arbor will become our main communication tool with students, parents and carers and will, over time, replace Class Charts and emailed reports.

We are really looking forward to getting started with Arbor and invite you to use the link below to familiarise yourselves with how to use and set up the Arbor Parent Portal and App.

[Getting started - Log into the Parent Portal and the Arbor App](#)

You will shortly receive your welcome email and further information about the system and how it will support school communication. Please read this carefully. If you do not receive this by the end of today, please check your junk mail. If it does not arrive, please contact: admin@stmargaretsacademy.com

/contd.

Proud to be a member of



All Saints Multi Academy Trust is the operating name for The Liverpool Joint Catholic and Church of England Academies Trust

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Arbor will be used for the following:

- Reporting attendance
- Reporting behaviours
- Setting homework

Following the February half-term, we will also be introducing the payment aspect of the system which will replace IRIS Parent Pay. We will contact parents in due course.

It is essential that parents sign up to Arbor as it will be the main form of communication. Arbor also offers access to many training resources which are completely free for you to make the most of! These can all be found [here](#).

Students will have also received an email with instructions of how to access Arbor. A help video was shared with all students during form time this week.

We look forward to getting the system up and running and improving all aspects of home-school communication.

Yours faithfully,

A handwritten signature in cursive script that reads "J. E. Sing".

Mrs J Sing
Executive Headteacher

