

Our Ref: 046/18

23<sup>rd</sup> March 2018

Dear Parent/Carer

As you are aware, the Music Department recently planned a trip to the Liverpool Philharmonic to hear 'Come to Your Senses'. Your son expressed an interest in going and we received £8.00 from you so he could go on the trip. Thank you for supporting the school in this way.

Regrettably, due to inclement weather on Thursday 8<sup>th</sup> March the coaches we had booked to take the group to the Philharmonic were unable to get to us. Although the concert took place, our school party was not able to attend. I am very sorry about this: I know that a number of youngsters were very much looking forward to the trip.

Naturally we did not pay the coach company, and so for those parents who paid through ParentMail we are refunding £3.75 into the account from which you paid for the trip (that being the part of the total that was set aside for transport). For those parents who paid with cash or cheque, please email the Finance Department at [finance@stmargaretsacademy.com](mailto:finance@stmargaretsacademy.com) with your sort code and bank account number for the refund to be processed.

The remaining £4.25 paid for your son's ticket for the event, which we paid for up-front. Unfortunately, we are not able to claim this amount from the Philharmonic as the concert still took place. The terms and conditions under which we hired the coaches prevent us from claiming for any consequential loss from them, and we are not covered by insurance for events of this nature. Whilst we understand that you may wish to be refunded the full cost of the trip, in order to do this we would, unfortunately, need to take the money from general school funds which, as you will know from my letter last week, are exceptionally tight. However, we are prepared to do this. Should you wish to claim the remaining £4.25, please do not hesitate to contact our Director of Finance, Mr M D'Arcy at [mdarcy@stmargaretsacademy.com](mailto:mdarcy@stmargaretsacademy.com)

Once again, please accept my apologies for any inconvenience and disappointment your son experienced as a result of the inclement weather that day.

Yours faithfully,



Stephen Brierley  
Principal.