

Our Ref: 104/17

6<sup>th</sup> November 2017

Dear Parent/ Carer

The Drama department is organising a trip to **The Everyman Theatre Liverpool** to watch 'The Rock and Roll Panto'. The performance takes place on **Thursday 14th December 2017, and starts at 1.30pm.** This is an opportunity for your son to see a high quality theatrical performance and evaluate the stage craft, performance skills and overall production quality of a fantastic company.

This will hopefully provide some inspiration for pupils currently studying Drama at KS3 and encourage some potential GCSE candidates to get involved in performance at St Margaret's; as pupils will witness first hand, some of the key elements that go into producing outstanding drama.

To cover the cost of this excursion the school must ask for a voluntary contribution of **£18 per pupil**. This covers the cost of the tickets and coach hire. **There are only 100 places available** and they will be given on a first come first serve basis. Therefore, in order to ensure your son gains a place, please return the reply slip and payment (if required) as soon as possible. In line with a recent change to our Charging Policy, pupils for whom we receive Pupil Premium funding (eg. those entitled, or previously entitled, to Free School Meals) will not be required to make a voluntary contribution for this trip. Please tick the appropriate box on the reply slip and return the permission slip only.

Pupils will be leaving school via coach at 12.15pm on the day of the trip and arriving back at school at approximately 4pm. This will be outside of normal school hours (school finishes at 2.30pm). Therefore, we ask that you make suitable arrangements for your son to be collected from school at **4pm on Thursday 14<sup>th</sup> December.**

If your son is interested in attending the theatre trip on **Thursday 14<sup>th</sup> December** then please complete the reply slip in full and return with a fee of £18 (cheques should be made payable to **St Margaret's School Fund**). Please return in a named, sealed envelope by **Monday 13<sup>th</sup> November 2017.**

Yours faithfully

Mr T Mulligan  
Head of Drama

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**Reply Slip: To Mr T Mulligan - The Everyman Theatre Trip - Thursday 14<sup>th</sup> December 2017**

Name: \_\_\_\_\_ Form: \_\_\_\_\_

I would like my son to attend the above visit to The Everyman Theatre and enclose a non-refundable voluntary contribution of £18. ***I have made arrangements for his safe collection from school on Thursday 14th December at approximately 4pm.*** (return slip and payment).

My son qualifies for Pupil Premium  funding (please return permission slip only)

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_